



TO: Denver Days Music in the Park Food Truck Vendors 2019

FROM: Denver Days

RE: Denver Days Music in the Park / Rescue Squad Park

LOCATION: 7835 Galway Lane, Denver, NC

Denver Days is entering its 17<sup>th</sup> year. All events will once again be held at Rescue Squad Park, Denver.

Music in the Park will be held on the third Saturday of each month. This year's dates are: May 18<sup>th</sup>, June 15<sup>th</sup>, July 20<sup>th</sup> and August 17<sup>th</sup>. We have a great entertainment line-up this year and will be continually updating the web site and face book page.

We are limiting the number of food trucks to avoid duplication and our spaces are given by invitation. However, we expect larger crowds than last year because of increase advertsing, marketing and growth.

We want you to do well and profit.

Attached are the application, fees, and rules and regulations. If you plan to attend one or more of the dates, please return the completed application no later than April 26, 2019 indicating the date (s) you are available. You will receive confirmation of your scheduled dates by May 3, 2019. A poster will be emailed to you prior to the date your are scheduled and we ask that you help us spread the word via social media and displaying the poster.

*We are required to provide Lincoln County Environmental Health Department a copy of your Health Department Permit # and residing county at least two weeks in advanced of scheduled events. Please make sure this information is listed on you application. No fees or inspections are required with the application, **unless you do not have a permit or commissary.***

*Lincoln County Environmental Health Department questions can be directed to Rachel Carpenter @ 704-736-8426 and the Temporary Food Establishment Application is attached if needed.*

If you have general questions, please feel free to call Denver Days at (704) 405-7905 and someone will return your call. We look forward to working with each of you and making Music in the Park successful.



### FOOD TRUCK APPLICATION FOR DENVER DAYS MUSIC IN THE PARK EVENTS

Business or Organization Name: \_\_\_\_\_

Individual Name or Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ \*Email Address: \_\_\_\_\_

Please select date/dates you are applying for: (Serving Times are 5:00 Pm – 9:30 Pm, longer if needed)  
5/18 \_\_\_ 6/15 \_\_\_ 7/20 \_\_\_ 8/17 \_\_\_

**Food Trucks Set-up 4:00pm – 4:30pm (Ready to serve by 5:00pm)**

**(Trucks must be in location no later than 4:30pm )**

Generator – Y / N      Type: \_\_\_\_\_ Deep Fryer or Cooker – Y / N

Food Truck Name: \_\_\_\_\_

Attach a copy of your full menu, price points and a photo of your complete set up or provide your web site or Facebook page: \_\_\_\_\_

Food truck license plate #: \_\_\_\_\_ State/County: \_\_\_\_\_

Health Dept. Permit #: \_\_\_\_\_ County: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Commissary Name \_\_\_\_\_  
Location \_\_\_\_\_

(You will be required to be inspected if, you do not have a commissary).  
Please provide Certificate of Insurance naming Denver Days, Inc. as additional insured.

Food Trucks are permitted up to three feet of space in front of your location for condiments. If additional space is needed please indicate below with reason:

\_\_\_\_\_  
\_\_\_\_\_

Do you have a trailer? Y / N    What is the length & width \_\_\_\_\_ Serving Side L \_\_\_ R \_\_\_  
(include tung)

Spaces are 10 x 25    Number of spaces needed: \_\_\_\_\_

Vendor Fee **\$50.00 PER EVENT**    Total amount of fees included: \_\_\_\_\_

Please send your completed application and check to: (checks payable to Denver Days, Inc.)  
PO Box 1701 ~ Denver, NC 28027

The undersigned agrees that Denver Days Inc. is not responsible for losses, damages or personal injury during the events, and releases claim there from, and also agrees to abide by the Rules and Regulations of Denver Days.

**NO RAIN DATES -- NO REFUNDS**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**DENVER DAYS MUSIC IN THE PARK /FOOD TRUCK  
RULES AND REGULATIONS**

- Spaces are assigned on a first-come basis.
- We do NOT supply electrical power or running water, you must be self-contained. Menu and prices must clearly displayed.
- Confirmation of your acceptance will be made available via email, the Denver Days web site (denverdays.com) and Facebook. Space assignments will be given upon arrival.

- **ALL FOOD VENDORS can set up beginning at 4:00pm and must be completed by 4:30pm. You must be ready to serve at 5:00pm.**
- Vending space is 10ft x 25ft.

**Break down is not permitted prior to 9:30 pm. If you break down earlier, you will not be invited back to future events. Your payment is your understanding of this rule.**

- All vendors will be responsible for paying their own sales tax to the State of North Carolina.
- To coordinate these events, we cannot refund fees due to bad weather or other circumstances beyond our control, nor will we issue rain dates.
- Driving tent stakes or objects into the pavement will not be permitted.
- Do not block sidewalks or pathways with chairs, tables, etc. They must remain clear for pedestrian traffic. No food is to be stored outside your truck. ***DO NOT POUR GREASE OR LIQUIDS OF ANY KIND IN THE DRAINS.***
- Denver Days Inc. reserves the right to prohibit the sale of any items not on the menu submitted with the application. Denver Days may also, at its discretion, reject any applications and return fees of vendors which do not meet the Denver Days criteria.

**The purpose of this event is to provide a format for a fun community event. It is our sincere hope that everyone will do their part to make the events successful.**

If you have questions, please call (704) 405-7905 or email: [info@denverdays.com](mailto:info@denverdays.com)



**Lincoln County Environmental Health Department**  
**302 North Academy Street, Suite B**  
 Lincolnton, NC 28092  
**Phone: 704-736-8426**  
**Fax: 704-736-8427**

TEMPORARY FOODSERVICE ESTABLISHMENT APPLICATION

Name of Food Establishment: \_\_\_\_\_  
Owner/Contact: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Name of Event Organizer: \_\_\_\_\_  
Mailing Address of Event Organizer: \_\_\_\_\_  
Phone Number of Event Organizer: \_\_\_\_\_

Event Name: \_\_\_\_\_  
Event Location: \_\_\_\_\_  
Event Dates of Operation: \_\_\_\_\_  
Event Hours of Operation: \_\_\_\_\_

A food booth may be exempt from the requirements if the following exceptions apply:

Establishments that are incorporated as nonprofit corporations in accordance with Chapter 55A of the General Statutes **or** that are exempt from federal income tax under the Internal Revenue Code, as defined in G.S. 105-228.90 **or** that are political committees as defined in G.S. 163-278.6(14) **and** that prepare or serve food or drink for pay no more frequently than once a month for a period not to exceed two consecutive days.

If you are representing a church or other nonprofit organization list your affiliation and tax exempt ID number: \_\_\_\_\_

What is the proposed water supply?

How will waste water produced during the operation be disposed?

How will bulk garbage be disposed?

How will grease waste be disposed (if applicable)?

Proposed Menu:

Describe handling procedures for each of the foods listed above:

- Temporary Food Establishment and Temporary Food Establishment Commissary applications must be submitted no later than 15 calendar days prior to commencing operation.
- Applications for substitute vendors may be submitted no fewer than 3 business days prior to the event.
- Application fee: **\$75.00** per Food Establishment. Must be paid at the time of application. FEE PAYMENTS WILL NOT BE ACCEPTED IN THE FIELD
- A Temporary Food Establishment Commissary may commence operation not more than 7 days prior to the event and operate for the length of the event up to a time period not to exceed 21 consecutive days.
- Arrive promptly to prepare your food booth for inspection. Late arrivals will not be allowed to operate.

Signed: \_\_\_\_\_

Owner

Date: \_\_\_\_\_